



GUJARAT TECHNOLOGICAL UNIVERSITY

(Established by Government of Gujarat under Gujarat Act No.:20 of 2007)

ગુજરાત ટેકનોલોજીકલ યુનિવર્સિટી

(ગુજરાત સરકારના ગુજરાત અધિનિયમ ક્રમાંક : ૨૦/૨૦૦૭ દ્વારા સ્થાપિત)
Accredited with A+ Grade by NAAC

Ref No.: IQAC/CM/03-2024/2025/557

Date: 22/1/2025

Minutes of the Meeting

Of

IQAC Committee

(Meeting No: 03.2024)

(Date: 23rd December, 2024)



Gujarat Technological University

Nr. Visat Three Roads, Visat - Gandhinagar Highway

Chandkheda, Ahmedabad – 382424 – Gujarat



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The Meeting of IQAC committee was organized on 23rd December, 2024, under the chairpersonship of Dr. Rajul K. Gajjar, Hon'ble Vice Chancellor – GTU, along with CA Chitrali Parmar, I/C Registrar – GTU, Dr. Pankajray Patel, Head – IQAC and other members of IQAC committee at GTU.

The Following members were present during the meeting

Sr. No.	Name	Designation
1	Dr. Rajul K. Gajjar, Hon'ble Vice Chancellor – GTU	Chairperson
2	Prof. (Dr.) Pankajray V. Patel, Professor & Director, GTU-SMS	Head IQAC & Member Secretary
3	CA Chitrali Parmar, I/C Registrar, GTU	Member
4	Dr. Shailesh Zala, Former Vice Chancellor, Bhavnagar University	Member
5	Dr. Chetan Bhatt, BoG Member, GTU	Member
6	Dr. Mahesh T. Chhabria, Associate Dean, Member-Academic Council, GTU and Principal, L.M. College of Pharmacy	Member
7	Dr. Vaibhav Bhatt, Professor & Director, GTU-SAST	Member
8	Dr. Jignesh Amin, Professor, GTU-SET	Member
9	Dr. Kaushal Bhatt, Associate Professor, GTU-SMS	Co-ordinator

The following members did not remain present in the meeting

Sr. No.	Name	Designation
1	Dr. K. N. Kher, Registrar, GTU	Member
2	Shri Rajubhai Shah, Member, BoG Member, GTU	Member
3	Dr. Sanjay Chauhan, Professor & Director, GSP, GTU	Member
4	Dr. Chirag Vibhakar I/C Principal, GPERI, GTU	Member
5	Ms. Shobhanarani Sengunthar, Statistical Officer, GTU	Member

In the beginning, Dr. Pankajray Patel welcomed Hon'ble Vice Chancellor and all IQAC committee members and gave the presentation on the activities carried out by IQAC since the last meeting. Description of each agenda and the resolution made in IQAC meeting is as below:





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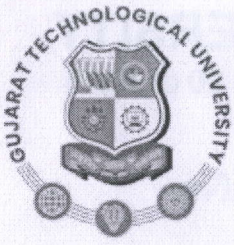
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Date: 22/1/2025

	Agenda items for confirmation
Agenda 03.2024.01	<p>To approve and confirm the minutes of IQAC Committee Meeting No: 02.2024.</p> <p>Discussion: The IQAC Meeting 02-2024 was held on date 3/10/2024. The approved minutes is attached herewith.</p> <p>Resolution: The IQAC Committee confirmed the minutes of the 02-2024 IQAC meeting held on 3rs October 2024. The Minutes of Meeting is attached as Annexure - I.</p>
Agenda 03.2024.02	<p>To note Action Taken Report (ATR) on the resolution made during 02.2024 IQAC Committee Meeting. (Annexure : II)</p> <p>1. To review and approve revision of IQAC Policies (SMS, SRS, RPS-MRP). Action Taken Report: Revised Policy document of SMS, SRS and RPS-MRP policy has been uploaded on GTU-IQAC website. 8th cycle of the SMS policy and 3rd cycle of RPS-MRP have been launched as per the new policy.</p> <p>2. To approve Guidelines for Engaging Professor of Practice/ Associate Professor of Practice/Assistant Professor of Practice and in GTU Schools and affiliated Colleges of GTU. Action Taken Report: Guidelines of engaging Professor of Practice/Associate Professor of Practice and Assistant Professor of Practice as well as policy of engaging Adjunct Faculty at GTU Schools has been forwarded to GTU- establishment department for further procedure. The establishment section has already arranged interviews for Professor of Practice in Pharmacy and Management domain as per policy guidelines.</p> <p>3. To Provide Financial Assistance to fulltime Ph.D. Scholars for research activities. Action Taken Report: The revised FAST Policy document has been uploaded on the GTU-IQAC website, and few applications have been approved under the new policy.</p>





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Date: /1/2025

	Agenda items for discussion
Agenda 03.2024.03	<p>To approve Academic and Administrative Audit (AAA) of university for AY 2023-2024.</p> <p>Description: IQAC committee members have reviewed and discussed the on the committee report of AAA of 2023-24.</p> <p>Resolution: IQAC committee has approved the Academic and Administrative Audit (AAA) of university for AY 2023-24. The committee has also recommended that the AAA format shall be revised to align with the ten criteria of the new NAAC guidelines. The approved AAA is attached herewith as Annexure-III.</p>
Agenda 03.2024.04	<p>To review and approve Annual Quality Assurance Report (AQAR) of university for AY-2023-24.</p> <p>Description: IQAC committee members have reviewed and discussed the NAAC AQAR 2023-24. The committee also reviewed the data of current year with previous year of the AQAR and gave suggestions wherever the data required improvements.</p> <p>Resolution: IQAC Committee has reviewed and discussed the data for AQAR for AY-2023-24 and approved the same. The committee also recommended to prepare criteria-wise comparative analysis of all the schools or faculty members (as per the requirement) to have deep insight in the data. The approved AQAR is attached herewith as Annexure-IV.</p>
Agenda 03.2024.05	<p>To discuss guidelines of Skill Up-gradation Policy for Teaching and Non-teaching staff members of GTU.</p> <p>Description: IQAC has prepared a Skill Upgradation Policy for staff members. This policy outlines the framework for identifying training needs, providing opportunities for skill enhancement, and promoting lifelong learning to ensure the delivery of high-quality education and academic services to the students of GTU. Staff members with either contractual or regular appointments may avail the benefit under this policy. The committee members have reviewed the policy and discussed potential improvements.</p> <p>Resolution: The IQAC committee has reviewed the Skill Upgradation Policy for teaching and non-teaching staff members of GTU and has recommended to elaborate and strengthen the policy by identifying the skill sets that are required to give better output in each of the sections/ departments / GTU schools. The committee also stressed on the assessment of quality of manpower required for the job profile which are required to be developed in coming years at GTU. It is suggested to revisit the policy and put forward in next IQAC committee meeting for discussion.</p>





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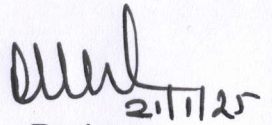
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	Any other table agenda with the permission of chair.
Agenda 03.2024.06	<p>To review and approve Guidelines for engagement of Adjunct faculty as well as Professor of Practices/Associate Professor of Practice for GTU affiliated Institutes.</p> <p>Description: The IQAC committee members have reviewed and discussed the Guidelines for engagement of Adjunct faculty as well as of Professor of Practices and Associate Professor of Practice for GTU Affiliated Institutes. The committee members have discussed on the issues of (i) phase wise sanction of such posts (ii) Vice Chancellor's nominee on the selection committee for these posts and (iii) remuneration to be paid for such posts for GTU affiliated institutes.</p> <p>Resolution: The IQAC committee has reviewed the guidelines for engagement of Professors of Practice, Associate Professors of Practice, and Adjunct Professors for GTU-affiliated institutes. The committee resolved that initially GTU affiliated institutes can recruit only Professor of Practise. Later on, based on the experience of recruitment of Professor of Practise at GTU affiliated institute these institutes will be given the permission to recruit Associate Professor of Practise or Adjunct Faculty. The committee also resolved to (i) have a Vice Chancellor's nominee on the selection panel of Professor of Practise at GTU affiliated institute and (ii) recommended a maximum amount of Rs. 80,000/- (Eighty thousand) to be paid as remuneration to Professor of Practise. The revised guidelines for the engagement of Professor of Practice for GTU affiliated institutes with these modifications is attached as Annexure V.</p>


21/1/25
Registrar

To:

1. All the members of IQAC Committee

Copy to:

1. PA/PS to Hon'ble Vice Chancellor, GTU
2. PA to Registrar
3. All concerned GTU Sections

